

# LEOMINSTER PUBLIC LIBRARY

WWW.LEOMINSTERLIBRARY.ORG

## MISSION

The Leominster Public Library is a service organization which provides free information in various formats to residents of Leominster and the surrounding communities. The purpose of the public library is to provide those library materials, information, programs, and services which are most wanted by the residents of the service area; to provide convenient access to materials and information; and to actively work to make community members and organizations aware of the resources and services provided by the Leominster Public Library.

## SERVICE HIGHLIGHTS

To the Honorable Mayor and Members of the City Council:

I herewith submit the Annual Report of the Leominster Public Library for the fiscal year July 1, 2014, to June 30, 2015:

- Offered 3,255 hours of service
- Loaned 328,727 books, audio-books, DVDs, videocassettes, compact discs, museum passes, and discovery kits
- Answered 36,668 information/reference questions in-person, by telephone, and via the Internet
- Presented 478 programs attended by 16,650 patrons of all ages
- Processed 28,567 network transfers & interlibrary loans for Leominster Library patrons
- Provided 41,756 sessions of public computer use
- Provided full library service to 24,996 registered Leominster residents
- Utilized 3,284 hours of volunteer assistance
- Added 9,847 new items to the library's collection
- Provided library meeting and group study room space 4,369 times for community groups, non-profit organizations, and individuals
- Registered 624 Friends of the Leominster Library members



The Dr. Martin T. Feldman Children's Room presented 279 programs attended by 11,651 children and their caregivers

## BOARD OF TRUSTEES

Gilbert Tremblay  
Chairman  
Term Expires: 4-15-16

Carol Millette  
Vice-Chairman  
Term Expires: 4-15-16

Nancy Hicks  
Secretary  
Term Expires: 4-15-17

Mark Bodanza  
Term Expires: 4-15-18

Lawrence Nfor  
Term Expires: 4-15-18

Susan Chalifoux Zephir  
Term Expires: 4-15-17

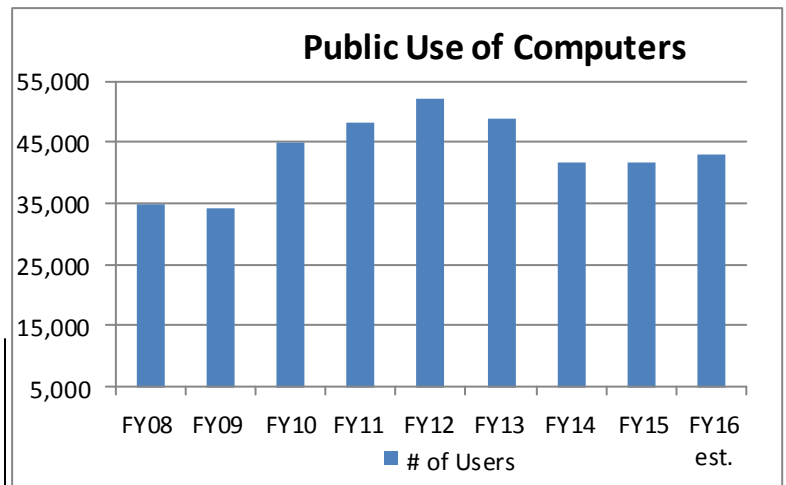
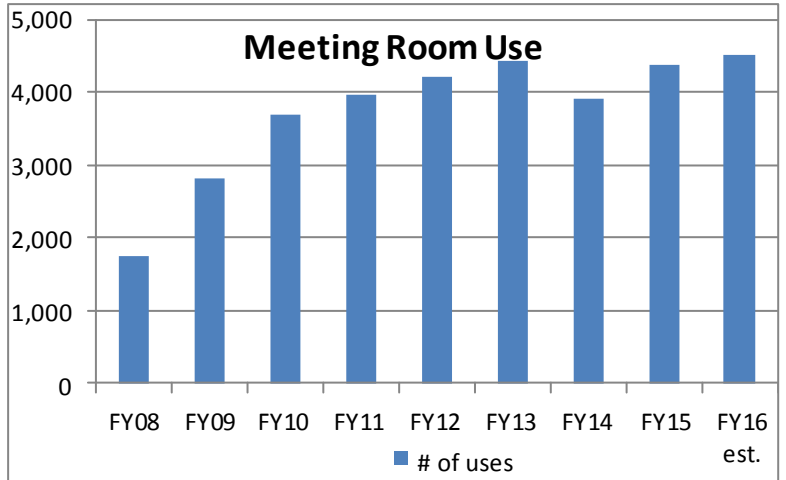
## MUNICIPAL BUDGET AND STAFFING SUMMARY DATA

Fiscal Year	Staffing	Adopted Budget	Percentage Increase
F.Y. 2015	19.5 FTE	\$1,344,467	4.2%
F.Y. 2014	20 FTE	\$1,290,568	5.6%
F.Y. 2013	19.5 FTE	\$1,221,536	< 1%
F.Y. 2012	19 FTE	\$1,216,608	4.5%

## NOTEWORTHY

- Hired a new Assistant Director, Head of Adult Services, and Circulation/Processing Assistant.
- Welcomed new library trustee Lawrence Nfor.
- Replaced or upgraded all public access Internet computers, and expanded computers into the Children's Room "Tween" area.
- Introduced public fax service.
- Added AWE Early Literacy touch-screen workstations for children 2—8.
- Completed connection to MA Broadband's fiber-optic network.
- Mounted *Lincoln: The Constitution and the Civil War* exhibit, and presented a series of complementary programs.
- Established new practices for the collection and turnover of fines, lost/damaged materials payment, printer money, and donations to improve financial controls.
- Developed programs for newly established Millette Memorial and Marcia O'Donnell Art Activities Trust Funds.
- Worked with Skinner to re-appraise the library's art collection for insurance purposes.
- Introduced the Evergreen Acquisitions module into the Technical Services Department.

*"I wanted to take a moment to tell you how impressed I am with the Leominster Public Library and the programs and special events hosted there for the public. Up to a year or so ago, I had not ventured inside the Leominster Library since its addition in 2007. Since then, I have had the pleasure of attending some of the library's community events and was totally impressed with this wonderful building, the library staff, and the programs offered therein. In fact, my first reaction was that as an 88 year-old lifelong Leominstonian, if I wanted to showcase my city, the first place I would take a guest, indeed be proud to take a guest, is the Leominster Public Library."* Rollin C. Lane



### FY15

#### Total Library Operating Income

Municipal	\$1,344,467
State Aid	\$ 60,802

#### Non-Recurring Income

Friends	\$ 28,657
Grants	\$ 570
Trust Funds	\$ 8,100
Monetary Gifts	\$ 2,344